



Minutes of the Three Lakes Community Planning Committee
(Tuesday, August 14, 2007 at the Three Lakes Community Center, Three Lakes, Wisconsin)

Attendance: Members present Paul Berg, Diane Hapka, Bill Hayes, Ken Klein, Mike Kwaterski, Mike Miller, John Olkowski, Norris Ross, Tom Rulseh, Jerry Schiedt, Don Sidlowski, Tara Stephens

Guests: All meetings are open to the public; however, no citizens were in attendance.

Call to Order: The meeting was called to order at 6:00 pm by Temporary Organizational Chairman Don Sidlowski.

Approval of Agenda: Motion: Kwaterski. Second: Klein. Approved. Attached for reference.

Formal Name and Acronym for the Committee: Chairman Don noted that “Three Lakes Community Planning Committee” was very formal sounding in addition to being very long. He suggested the group needed to use an acronym such as TLPCP or adopt a new name. Considerable discussion ensued. Main themes: reference to long range; differentiate between strategic and long-range, two very different things for those who “do” planning for a living; short, sweet name that is meaningful. In the end the name Town Action Group, or “TAG” was suggested. This way the group could be referred to as the TAG Team. Also, the name implied town involvement and a group organized to take action, not just talk. Motion Miller to adopt TAG as the working name. Three Lakes Community Planning Committee would still be the formal name. Second: Olkowski. Approved.

Elected Positions: Chairman Don invited discussion regarding the kinds and numbers of elected leadership positions for TAG. Ross: everyone on the committee needs to develop and put in writing the specific reasons they joined TAG. This will help each member to define their particular area(s) of interest and ultimately will help to decide who is appointed where when the time comes. Chairman Don asked all members to write out such a personal goals statement. The main themes that ensued in the discussion of elected positions were that TAG needed a small “central management core” with leadership responsibility and whose primary tasks would be to listen, organize and plan. The larger body of participants would be “doers”, those heading up or participating on a sub-committee. After much discussion, it was suggested the following could be a “board” structure: chairman, vice-chairman, secretary, treasurer, and two directors. Term limits were briefly discussed, with some members in favor of two year terms and others opposed to term limits at all. Further discussion of positions, terms, nominations and elections was tabled until September or October.

By-Law Topics and Vision Statement: It was quickly agreed that it is too early to even talk about specific sub-committees. TAG first needs to develop a vision statement, and from this process it will become apparent what areas require focus. The initial focus of this early group of participants is to keep the process going and the interest level up while the direction is formulated. It was widely agreed that the “real work” of the TAG team would be done in the sub-committees. There was discussion but no general agreement as to whether only the elected leadership should vote or all members should have a vote. This was tabled for future consideration. It was unanimously agreed that the general operational practice for TAG should be to maintain constant contact with the

community. This would be accomplished chiefly through sub-committee interaction with citizens and established community organizations. This information would then filter through the sub-committees to the central leadership team, or "board". On occasion, TAG should also go direct to the community for input on critical issues. From this constant stream of input the elements of the plan would take shape and be formulated, and passed onto to the Town for action. To summarize in graphical format: COMMUNITY INPUT => SUBCOMMITTEES => LEADERSHIP BOARD => STRATEGIC PLAN
=>TOWN => GUIDANCE.

Further discussion of working on by-laws or a vision statement were stopped at this point. The consensus of the group was that this was the first opportunity for TAG to go direct to the community for their input and ideas, and this would form the basis for continuing work on the vision statement. Once the vision statement has been fleshed out, this should provide clear direction to the areas that require focus, from that a draft list of sub-committees could be begun, and only then should TAG concern itself with the election of a board and the development of by-laws. Since the end of the summer is rapidly coming to an end and, with that, the departure of many seasonal residents, the group decided that a Community Input Forum should urgently be arranged. It was agreed that Monday August 27 was the best possible date since it was already on the docket for the next standing meeting of the TAG team. Chair Don and Diane Hapka agreed to work on a public service announcement that could be released to the media asap. TAG will be put on the agenda for the upcoming Town meeting on August 21 so that the town officials are not only informed but further media exposure could be gotten as reported in the standing newspaper article covering the town meeting. It was decided that the Forum should use a "facilitated meeting" format. Mike Kwaterski agreed to serve as facilitator and Diane Hapka agreed to serve as facilitation recorder. Citizen participants could either speak up or provide written comments on index cards. TAG members will help as requested by the facilitator. Citizens who could not attend on the 27th would be able to use a drop box in the lobby of the town offices. Chair Don, Mike and Diane would meet as needed before the Forum to complete the organization.

Date and Time for Next Meetings: In addition to the upcoming forum on August 27 at which all TAG members were encouraged to attend, the next two meeting dates were set for Wednesday Sep 12 and Monday Sep 24, both at 6:00 pm. The Sep 12 meeting would be for the purpose of reviewing the data gathered at the forum, since the next standing monthly meeting on the 24th was too long after the forum had been conducted to wait.

Adjournment: There being no other business to come before the committee, the meeting was adjourned at 7:45 pm. Motion: Klein. Second: Schiedt. Approved.